

# Photographic Assignments Limited

## Studio Hire Agreement

5 newlands end, laindon, basildon, essex ss15 6du t: 01268492451

### Payment:

To reserve a rental slot, we request a 50% deposit before the shoot. This deposit is refundable only if the reservation is cancelled 5 business days prior the reserved date.

For non-account customers we request the balance is to be paid at the end of the shoot.

For account customers, a standard invoice will be sent & payment is requested within 30 days.

### Studio Use:

A standard booking is an 8 hour day 9am-5pm. The client must include set up and take down time within the hours booked, to avoid overtime charges. If at the end of the time slot the renter needs more time to work, he/she may purchase additional time at the regular hourly cost, unless it will interfere with another scheduled shoot.

### Damage of Equipment / Studio:

The renter agrees to pay for any repair costs of equipment or studio that he/she damages. In the event that the renter's assistant/s or model/s damages any equipment, he/she agrees to pay for any repairs necessary.

The renter agrees to leave the studio in the condition it was found, or a £100 cleaning fee will be charged.

The renter may not (a) remove the equipment from the studio premises; or (b) modify or alter or tamper with the equipment in any way; nor (c) use the equipment in a manner not recommended by the manufacturer; nor (d) allow the equipment to be used by any untrained or unauthorised personnel.

### Liability:

The client must ensure that his/her own public liability insurance is operative for all persons in the studio during the hours of use, to cover any accident, injury or death as Photographic Assignments will not be held liable for any injuries or accidents to either the renter, renter's assistants, renter's models, or renters clients that occur within or outside the studio premises during this period.

I have read all the above and I fully understand them. I realize that this agreement need only be signed once and applies to every studio rental slot I purchase in the future.

Renter \_\_\_\_\_ Company Name \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_